



Castlemaine
Primary School 0119

Castlemaine Primary School
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2023 PARENT PAYMENT POLICY INFORMATION

Castlemaine Primary School provides students with free instruction within the standard Victorian Curriculum. To ensure our students have a high-quality educational experience, our school will also provide optional activities from time to time. These may include activities such as excursions, incursions, and school camps. These activities are provided on a user-pay basis. Below is some information for parents about the typical costs that may arise throughout the school year.

VOLUNTARY CURRICULUM CONTRIBUTIONS (FEES)

- Parents are welcome to nominate a monetary amount they would like to pay towards curriculum contributions for students, usually this would be \$100.00. This contributes towards your child/ren accessing devices for digital learning, supplies for specialist classes such as our Art and Music program.

VOLUNTARY CONTRIBUTIONS TO THE SCHOOL'S LIBRARY FUND (TAX DEDUCTABLE)

- Parents can nominate a monetary amount to the Library fund. **NOTE: any amount paid to this fund is tax deductible.**
- Please see Jo Martin in the office if you would like to contribute.

CAMPS AND EXCURSIONS

- All camps/excursions are optional activities and must be paid in full before the event occurs. Notification of camps and costs will be provided to parents with at least 6 weeks notice.

APPROXIMATE COSTS THROUGHOUT THE YEAR – NO PAYMENT NEEDED AT THIS STAGE

- Permission notes will be published on XUNO with cost (this is when payment needs to happen).
- These are approximate costs only and are subject to change.

PREP/1/2		GRADE 3 /4		GRADE 5/6	
School Incursions	\$15	School Incursions	\$15	School Incursions	\$15
Sports Events	\$25	Sports Events	\$25	Sports Events	\$25
Excursions	\$50	Excursions	\$50	Excursions	\$50
Camp	\$50	Camp	\$300-400	Camp	\$415

LOCAL EXCURSION LEVY – (OPTIONAL) per child.

This levy covers all the excursions that are \$1, \$2, \$3 & \$5. Hopefully this will save parents having to find small change. Families can nominate an amount they would like to have as credit on family account, this will be used towards any lower priced excursions.

PAYMENT OPTIONS

EFTPOS (PREFERRED in office or over the phone), B-PAY, cash.

We are in the process of changing banks so for anyone wanting to pay B-PAY or Direct Deposit so please contact the office to check correct account numbers to use.

CSEF – Camps, Sports & Excursions Fund

If you hold one of the following, Veterans Affairs Gold Card, Centrelink Health Care Card, Pensioner Concession Card, you may be eligible to access this funding. \$125.00 per student will be paid to the school and this money can be used for any camps, sports or excursion activities. Please pick up a CSEF form from the office.

CENTREPAY

We have centrepay set up at the school so if you receive payments from Centrelink you may wish to use this facility. Please contact the office and we can explain how it works.

B PAY

You can now pay your accounts through BPAY. Please check with the office to receive your Parent Code, then we know who is paying.

FINANCIAL HELP FOR FAMILIES

Our school has a flexible payment option where families can contribute via instalments leading up to a camp/excursion or other activity. Please contact Jo Martin in the office as early as possible to ensure flexible payments can be set up before the event.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions
Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities
Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.